

Valley Library Consortium
Minutes of the Database Committee
February 24, 2011

Present: Ann Langlois (Lapeer); Anne Wooden (Delta); Paul Lutenske and Ruth Ann Reinert (PLOS); Kay Dunker(VLC); Mary Schultz and Ron Suszek (Midland); Betsy Osborn and Paula Pashak (BCLS); Becky Grai (Northwood); Kelli Lovasz and Pat Lange (North Branch); Debbie O'Brien (Caro); Jane Piersall (White Pine); Kristen Valyi-Hax (RHMDL)

Chair A. Langlois called the meeting to order at 10:00 am.

ADDITIONS TO THE AGENDA: K. Dunker added RDA to the agenda.

DECISIONS:

1. R. Reinert moved to approve the minutes from the January 27, 2011 meeting. D. O'Brien seconded the motion. Motion carried.

DISCUSSIONS:

1. Database Projects Calendar

K. Dunker reviewed the February calendar of database projects, which included the following:

March

- Libraries work RIS for "In Transit" and "Hold expired" items
- Change incorrect heading of "Talking books"
- Misspelled word in transcribed fields
- Requests on unavailable items
- Report of address correction block (acr) created by HIP users
- Report of lost blocks for items no longer lost
- Report of items flagged for request
- Weekly duplicate control# report
- Weekly duplicate ISBN report
- Misspelled words in authority fields

2. Item Specific Requests on HIP

There was discussion regarding the possibility of allowing patrons to place item specific requests. This issue was brought up due to the need for patrons to request certain volumes of items such as manga and dvd sets. If item specific requests are turned on, they are turned for all items, not just magna and DVD sets. The PAC screen would show the borrower the button/option to request the item as it does currently, and also would show them a button/option of placing a request at each specific copy that is available at each library. The advantage to turning item specific requests on is that patrons can request the volume they want without needing the library staff to do it. The disadvantage is that if they do not need a specific copy but they do a copy specific request, they will have to wait for that specific copy to be available. For the pull list and checking in items, if a library has multiple copies of an item, they need to pull that specific item for the request – cannot just pull any copy of the item to fill the request. There was some discussion on this regarding that a specific barcode for the pull list is already required. K.

Dunker summarized the options for us regarding this issue:

Option 1: Do nothing – no change in procedures/standards.

Option 2: Turn copy specific requests on for all items.

Option 3: Place a copy record on those items that have specific volumes, such as manga. This would be for items that are not serials but have volumes. Some libraries currently have manga titles cataloged with 20 volumes on one bib. Some put each volume of a manga title on their own record. When this came up in the past, the database committee decided to let libraries catalog these items either way- this is why both types of records are in the database.

K. Dunker will make some screen shots on what the item specific requests would look like. Members will discuss this issue again with their libraries. We will discuss again at our next meeting.

3. Report from the Cataloging Subcommittee

a. Adding records to the Database

Currently, OCLC records and the generic records that K. Dunker creates are the records we allow in our Database according to our standards. Is there a need for a third type of record? The question is whether another type of record is needed that is searchable, has subject headings, and can place holds on it, but is not an OCLC record. Libraries need to find out if there a need for this and how would it be used by libraries. Other questions included how to maintain control of these records and if a template should be provided. Allowing libraries to add bibs without OCLC control numbers may cause issues. If these records do not have OCLC control numbers, it will be difficult to keep duplicates from occurring. Discussion continued regarding the creation of a record for “unique items” that could include a range of items put together by a library that is unique to them, or other types of items that are for local use only. Examples include babysitter bags and museum adventure passes. The decision was made to have the cataloging committee meet again to set up standards for this type of record. Non-OCLC libraries and OCLC libraries that cannot put new records into OCLC will continue to use their current practices in place to catalog other types of original cataloging items.

b. Cataloging ebooks and e-audiobooks

K. Dunker distributed examples of downloadable audiobook and electronic book records, along with consortium-wide proposed standards for e-audiobooks. There are current standards for electronic books located on the Library of Congress Program for Cooperative Cataloging (<http://www.loc.gov/catdir/pcc/bibco/PN-Guide.pdf>).

For e-audiobooks, cataloging standards currently include creating “provider neutral” records for these items. The items are the same books other than the company who provided the content (Overdrive, Inghram, etc). The 710 tag suggested in proposed standards was determined to be conflicting with the idea of a provider neutral record. Libraries can add a 690 tag of “downloadable audiobooks” to assist patrons in finding these items.

K. Valyi-Hax made a motion to approve the proposed standards for e-audiobooks with the removal of the 710 tag from the proposed standards and to follow the Library of Congress standards for electronic books. R. Reinert seconded the motion. Motion carried.

4. RDA

K. Dunker also distributed an example RDA record from OCLC. People should be aware of these records in OCLC and the differences in these records compared with AACR2 records. If we use these records from OCLC, we need to bring the records up to AACR2 standards in order to use them in horizon. Some fields to note are that the desc field will contain an “i” for ISBD instead of an “a” for AACR2. The 040 tag contains the abbreviation “rda.” There may also be 336, 337, and 338 tags in the

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RDA record – these are new MARC tags created for RDA. Currently some Canadian and International libraries are using RDA, but the Library of Congress is testing RDA, and has not made a decision yet to use RDA.

Announcements : None.

Next meeting: Thursday, March 24, 2011

Meeting adjourned at 11:40 am

Minutes submitted by A. Wooden