

VALLEY LIBRARY CONSORTIUM
Minutes of the Administrative Council
September 16, 2009, 10:00 a.m.

Council Members Present: Bryon Sitler-White Pine; Josh Schu-Community District; Karen Lambert-North Branch; Desta Ureel-Dryden; Trish Burns-PLOS; Jeanette Bach-Pigeon; Jack Wood-Delta; Melissa Barnard-Midland; Judy Eastland-Michigan Molecular; Marcia Dievendorf-Caro; Kate Pohjola-Lapeer; Nannette Pretzer-St. Charles; Stephanie Mallak Olson-Iosco; Erin Schmandt-Chesaning; Bruce Guy-Gladwin; Tom Birch-Bay County; Rose Rice-Gutierrez-Bridgeport; Alice Parsons-Northwood; Marsha Boyd-West Branch; Kristen Valyi-Hax-Ruth Hughes.

Council Members Not Present: Kay Hurd-Almont; Jessica Moore-Marlette; Shawn Troy-MCC; Colleen Montalbano-Bay City Schools; Sheila Bissonnette-Harrison.

Others Attending: Karl Steiner-VLC; Jo Abbenante-VLC.

Chair E. Schmandt called the meeting to order at 10:04 a.m.

E. Schmandt asked if there were any additions to the agenda. There were none.

DECISIONS

1. T. Burns moved to approve the minutes from the June 17, 2009 meeting. J. Bach seconded. Motion passed.

EXECUTIVE DIRECTOR'S REPORT

1. Harrison has given their notice of intent to leave the Consortium. The 18-month notification requirement would make this effective January 2011. K. Steiner will reflect this in the 2010-2011 budget.
2. VLC policy allows members to reduce their number of seats up to 5. Northwood has reduced theirs. K. Steiner asked if there were going to be others. Iosco and Gladwin noted they might need to add seats.
3. K. Steiner asked members to notify VLC two weeks before changing their IP address of the impending change. This will give VLC time needed to make changes to the firewall.
4. VLC is continuing to deal with fallout from the 7.5 upgrade. HIP problems are being addressed.
5. PLOS has now completed their migration to fiber.
6. K. Steiner reported on the finances of the consortium.
7. The auditor is making final calculations and will be making a report at the next Administrative Council meeting.

DISCUSSIONS

1. Database Recommendations

M. Barnard moved to accept the following Database recommendations:

440 to 490 tag conversion- not creating a project but following LC standards going forward; Monographic Serial Records for Graphic novels can be treated as either a monograph or serial; Reports for Migration-borrower errors will be looked at after deciding on a new system and libraries should be working on fixing 300 and 245h errors; Duplicate Control Report-the Cataloging Committee will be looking at titles and deciding on the best bib; Blu Ray DVD-these are to added to the existing DVD index if done at no cost, and will share an icon with other DVD's; Procedures for handling lost and in transit to fill request items as documented on p. 36. N. Pretzer seconded. Motion passed.

2. Library Thing for Libraries and Enriched Content – Core Enhanced Package

After discussion, members decided to review with staff and obtain feedback. These items will be discussed at the next meeting.

ANNOUNCEMENTS:

Saginaw is co-sponsoring an event at the Temple Theater featuring author Mitch Albom. It will be held on October 12, 2009.

Iosco has finished space planning with consultants Library Design Associates. The final report will be published October 8, 2009.

Midland will begin using Envisionware software September 30, 2009.

Midland has been selected as the host site for the Great Michigan Read. Author Bich Minh Nguyen will visit Midland Tuesday October 15, 7:30 PM in the Auditorium.

The Bridgeport Library construction project is now completed and they are open. An open house is slated for October 4, 2009.

Michigan Center for the Book has asked Lapeer to host a literary landmark event for Marguerite deAngeli.

Chesaning is hosting their 3rd annual wine tasting event this weekend. They will be having an author visit on October 8, 2009.

Next scheduled meeting is October 21, 2009 at 10:00 a.m.

Meeting adjourned at 11:00 a.m.

Minutes prepared by Jo Abbenante.